

Sandon Neighbourhood Development Plan Group Meeting
Via Zoom Tuesday 13th April 2021 5pm

Minutes

1. Present: Dee Hyatt (DH), Cedric Calmeyer (CC), Pam Knott (PK), Jane Willis (JW), Jan Ullmer (JU), Pat Ferris (PF), Judy Cecil (JC) Jon Herbert (JH), consultant from Troy Planning
2. JW welcomed Jon Herbert and members of the group introduced themselves. JH described his background of attending John Payne school in Chelmsford and being involved with work on NDPs for Writtle and South Woodham Ferrers
3. Discussion about the draft Sandon NDP
JC had sent our draft plan to JH at Troy Planning.
He had read the document and offered comments including:
 - a. We had obviously put in plenty of work and effort.
 - b. We had collected a good range of information.
 - c. We had put together a good range of policies, but they needed to be more specific to Sandon.
 - d. He suggested we could do more with 'Designated Green Spaces' and key views.
 - e. We needed to draw out information from the VDS and other sources, rather than referring to them.
4. How to proceed
 - a. JH proposed and we agreed that he carry out a 'Health Check' on the draft Sandon NDP, making suggestions for updating policies and other ideas for improvement.
 - b. JH suggested he put together a quote for assisting us, with a letter to send to Locality. He would quote for a health check and assistance with the next stage of updating the NDP ready for submission to Chelmsford City Council.
 - c. Ted would use JH quote and letter to apply to Locality for a grant to fund JH's consultancy work.
 - d. We, with JH help, would make the changes needed.
 - e. We would send the updated Sandon NDP to CCC for comments ready to update for a Regulation 14 consultation.
 - f. We would also request from screening for environmental assessment (SEA) from CCC. (May take 6 to 8 weeks)
5. Date of next meeting: TBA when we have heard back from JH.

Meeting closed at 5.50pm