

# Sandon Neighbourhood Development Plan - Meeting of steering group

Via Zoom Tuesday 8<sup>th</sup> September 2020 5pm

## Minutes

1. Present: Dee Hyatt (DH), Cedric Calmeyer (CC), Pam Knott (PK), Pat Ferris (PF), Jan Ullmer (JU) and Judy Cecil (JC)  
Apologies: Jane Willis
2. Minutes of previous meeting 4<sup>th</sup> August 2020 agreed.
3. Draft Sandon NDP for thoughts:  
JC had produced a draft document based on other completed NDPs and asked the group to read it and be ready to discuss. DH offered suggestions by email and JU, PF, PK and CC offered more ideas at the meeting. All these were discussed and JC will make the suggested changes and additions. Noted that there is a need for other appendices too, including a Basic Conditions Statement.
4. Next steps:
  - a. Agreed that DH, JU and JC will meet to go through the draft NDP in detail and suggest where we need more information/evidence.
  - b. DH and JU will put together information about new houses built in Sandon since 2011 which would not have been covered by the Village Design Statement.
  - c. Agreed that JC will contact Ann Skippers, a consultant, to find out her availability.
5. AOB: none
6. Date of next meeting: Tues Oct 6<sup>th</sup> 2020 5pm via zoom or face to face if it can be arranged.