

## Sandon Neighbourhood Development Plan - Meeting of steering group

Via Zoom Tuesday 9<sup>th</sup> June 2020 4.30pm

### Minutes

1. Present: Dee Hyatt (DH), Cedric Calmeyer (CC), Pam Knott (PK), Jane Willis (JW), Pat Ferris (PF) and Judy Cecil (JC)  
No apologies.
2. Minutes of previous meeting 12<sup>th</sup> May 2020 – OK.
3. Progress with policies – Difficulties reported with trying to revise policies in line with Jenny Robinson's comments. Some confusion as DH not finding Jenny's housing policy references in the Local Plan. Discussion about how to move forward with policies and agreement that we focus on the Housing policy first as that is the most important.  
DH will let us know when the printed copy of the new local plan is available and we can try to prepare our revised Housing policy having sight of the Local Plan. DH may meet up with CC first.  
JC to email out the Housing policy as revised by DH.
4. Housing Needs survey – brief mention that the evidence from the 2016 survey may be useful for the Sandon NDP.
5. Plan for future – need for consultant? – Yes it is just a question of at what point in the NDP process.
  - a. What information and guidelines would we need to engage someone? – discussion around how developed the NDP should be to achieve most benefit from a consultant without too much cost. Need to have drafted some policies.  
We have draft preface, introduction, aims, Sandon now (2019) and a consultation statement.
  - b. Funding – available with an upper limit of ?£10000. (We have already spent a few hundred £ on 2 banners.)  
We need to apply via Ted Munt.
  - c. Finding someone – when we looked a while ago the names we had in mind were busy. ?the situation now.  
Agreed to Ask Ted for advice.
6. AOB - none
7. Date of next meeting: Tues 7<sup>th</sup> July 2020, 5pm at the Parish Office, or maybe outside it.