

Sandon Neighbourhood Development Plan - Meeting of steering group

Parish Council Office Tuesday 7th January 5pm 2019

Minutes

1. Present: Pam Knott, Dee Hyatt, Jan Ullmer, Pat Ferris and Judy Cecil
Apologies: Cedric Calmeyer and Jane Willis.
2. Minutes of previous meeting 3rd December 2019 agreed.
3. Progress with Action Log
 - a. Engagement with Sandon School is ongoing. Dee will chase up the response to the questionnaire.
 - b. Review comments from Jenny Robinson (JR). It is thought that JR's role has changed and she has additional duties so is very busy. JC to email JR again, reminding her that our first request was made on 8th October 2019.
 - c. Progress with Basic Conditions Statement – Ted Munt is chasing Chelmsford City Council for a hard copy of the local plan. The National Planning Policy Framework is available on line.
The Sandon basic conditions statement has been divided up so that we can share the work of adding details: Health and wellbeing (HW) and Sustainable development (SD) to Jan, Economy and business (EB) to Pam, Heritage and community valued assets (HC) to Dee, Environment (ENV) to Pat, Housing (H) to JC but Cedric will be asked to review too.
 - d. Progress with Consultation Statement - next opportunity for engagement will be the Annual assembly on 21st April and Topics issued before the meeting. Perhaps arrange for a presentation of the new Local Plan at the meeting to bring parishioners in.
4. Engagement with a consultant is on hold.
5. Date of next meeting: Tues 4 February 2020 5pm

6. AOB – none.