

Sandon Neighbourhood Development Plan - Meeting of steering group

Parish Council Office Tuesday 2nd April 5pm 2019

Minutes

1. Present: Cedric Calmeyer, Jane Willis, Pat Ferris, Pam Knott, Judy Cecil
Apologies: Dee Hyatt, Jan Ullmer
2. Minutes of previous meeting 5th March 2019 were agreed as OK
3. Meeting with RCCE was a useful meeting. Information was given concerning housing policies.
Evidence is important. Paperwork from the meeting was given to Jane to help in writing the Sandon Housing Policies.
Agreed Judy will send the Salhouse examiners report to steering group.
4. Progress with Action Log
 - a. Engagement with Sandon School – draft questionnaire now ready to send to Sandon School.
 - b. Business questionnaire analysis – discussed. Broadly supports initial questionnaire.
 - c. WI and Scouts analysis of comments – again broadly supports the other questionnaire responses.
 - d. Housing Policy – Jane to write.
 - e. Environment Policy - Cedric to revise his previous draft
 - f. Business/Economy/Employment Policy - Cedric to write/revise previous draft.
 - g. Outline Document for Sandon NDP – draft introduction, Sandon Now and Vision and objectives ready for the addition of the policies.
 - h. Sustainability Appraisal for Sandon - Pat has reviewed the Salhouse document and after discussion agreed the Sandon document will be simpler and should be written when the policies are agreed.
 - i. Basic Conditions Statement for Sandon – Discussion around developing the Sandon Basic Conditions Statement based on the Salhouse document and the Chelmsford Local Plan and NPPF. We may need help with this as it requires study/knowledge of the NPPF and Local Plan. Perhaps we can manage it based on Salhouse version.

- j. Consultation Statement for Sandon – started by Judy but needs more work.
 - k. Review Vision and Objectives for Sandon – reviewed by all and for revision as we draft the policies.
5. AOB – Offer from Consultant Troy Planning and Design – discussed need for a consultant later in the NDP process. Probably choose someone via RCCE, best for our circumstances and size of village. We plan to consider this when we have the first draft of the whole NDP document.

Discussion re 150 houses near Sandon school. It was thought it would be useful to meet up with the developer when they have been identified.

6. Date of next meeting:
Tues 7th May 5pm at the Parish Office