

# Sandon Neighbourhood Development Plan - Meeting of steering group

Parish Council Office Tuesday 5<sup>th</sup> March 5pm 2019

## Minutes

1. Present: Jane Willis (Chair), Cedric Calmeyer, Pat Ferris, Dee Hyatt, Pam Knott, Judy Cecil  
Apologies: Jan Ullmer
2. Minutes of previous meeting of 5<sup>th</sup> February 2019 agreed.
3. Progress with Action Log
  - a. Engagement with Sandon School is in progress.
  - b. Engagement with local WI is completed
  - c. Engagement with local scout group completed
  - d. Business questionnaire distributed and 4 responses received to date. Analysis in progress by Judy.
  - e. Introduction – draft completed.
  - f. Description of Sandon now – draft completed
4. AOB  
So next steps:
  - a. review vision and objectives - ALL
  - b. send Salhouse NDP and examiner's report to Jane - Judy
  - c. write business/employment/economy policy - Cedric
  - d. write housing policy - Jane
  - e. supporting documentation still to do ?transport / integrated footpath plan / provision of community well-being: GPs/schools/shops etc – later based on Salhouse documents
  - f. put present Sandon documents in order - Judy
  - g. find Salhouse consultation statement / ?draft Sandon - Judy
  - h. find Salhouse 'Basic conditions statement' and send to Pam for comments - Judy
  - i. find Salhouse 'Sustainability appraisal' and send to Pat for comments - Judy

Where does Hammonds Road come in?  
Do we need to engage with community? Yes but later
5. Date of next meeting:  
Tues April 2<sup>nd</sup> 5pm at the Parish Office. Apologies from Dee.

Meeting closed at 6pm