

# **Sandon Neighbourhood Development Plan - Meeting of Steering Group**

Parish Council Office Tuesday 5<sup>th</sup> February 2019

## **Minutes**

1. Present: Jane Willis, Dee Hyatt, Jan Ullmer, Pam Knott, Cedric Calmeyer,  
Pat Ferris,  
Apologies: Judy Cecil
2. Minutes of previous meeting 8<sup>th</sup> January 2019 agreed
3. Progress with Action Log
  - a. Engagement with Sandon School is progressing. Jane Willis to finalise arrangements and have questionnaire put onto the school system
  - b. Engagement with local WI. Pam Knott agreed with Val Chiswell to attend Feb 14<sup>th</sup> meeting. Cedric Calmeyer hoping to attend too to display the proposed new Community Centre plans for discussion.
  - c. Dee Hyatt attended the local scout group meeting on 17<sup>th</sup> Jan 2019 and logged the responses.
  - d. Business questionnaire has been handed out to local Companies with responses requested by March 2019 by post or on line. One response received by post so far.
  - e. Introduction to NDP – Pat Ferris’ document was agreed
  - f. Description of Sandon now. Item by Judy Cecil was agreed as being an excellent document, with a change request for 3<sup>rd</sup> paragraph 6<sup>th</sup> line. ‘Chalklands with 50 mostly larger detached houses built between 1968 and 1990’s.’
4. AOB
  - a. RCCE Neighbourhood Plan meeting Monday 11<sup>th</sup> March 10 to 12.30 may be attended by Cedric Calmeyer and Pam Knott.
  - b. The Estimated publicity costs presented by Parish Clerk were agreed, assuming the cost of the banner from Sign It have been given as a charitable donation, as no Invoice received. Cost of RCCE meeting to be added.
5. Date of next meeting:  
Tuesday 5<sup>th</sup> March at 5pm in the Parish Office