

Sandon Neighbourhood Development Plan - Meeting of steering group

Parish Council Office Tuesday 4th September 5pm 2018

Minutes

1. Present:

Jane Willis, Pat Ferris, Cedric Calmeyer, Dee Hyatt, Rosemary Hoare, Pam Knott, Jan Ullmer, Judy Cecil
No apologies.

2. Minutes of previous meeting 14th August 2018 were agreed.

3. Policies:

Thanks noted for those who had produced draft policies concerning Economy and Business; Environment; Heritage; Community, Health and Wellbeing; Housing; Transport and Communication. There was discussion about the policies. It was suggested that justification and evidence needs to be documented for each policy as demonstrated in other NDPs and seen in guidance paperwork. (Cedric shared 'Policy writing – top tips' from Cornwall Council) We do have evidence from the questionnaire.

Agreed we need to have a style/format for the whole NDP document and that we will need to 'flesh it out' with background, history and some sort of village profile. Much of this may be available from the Village Design Statement.

Agreed we need help and advice and that we should invite Michelle Gardiner from RCCE to our next meeting if she can come. Agreed to send her our draft policies beforehand.

Action: Judy will email her.

4. AOB:

a. Invitation from Jenny Robinson (Chelmsford City Council Planning) to an NDP Round table event

Agreed that Pam, Cedric and Judy could attend on the afternoon of 19th October, venue to be confirmed.

Action: Judy to email Jenny

b. Advert for a Royal Town Planning Institute Conference

Agreed no-one to attend.

5. Date of next meeting: Tuesday 2nd October 5pm at the Parish Council Office amended to 5.30pm

NB: may be good to look at Cressing NDP for ideas