

Sandon Neighbourhood Development Plan (NDP)
Meeting of steering group

Parish Council Office Tuesday 14th August 5pm 2018

Minutes

1. Present: Dee Hyatt, Cedric Calmeyer, Rosemary Hoare, Jan Ullmer, Pam Knott, Judy Cecil.
Apologies: Pat Ferris, Jane Willis, Martin Cross
2. Minutes of previous meeting 17th July 2018: read out and agreed.
3. Debrief after Tea on the Green 5th August and Howe Green BBQ: Agreed Tea on the Green was a good awareness raising opportunity. Flyers were given out and there was some discussion about proposed housing development and the neighbourhood plan.
4. What next? Begin to compose policies: Several other NDPs had been studied. The Sandon NDP Vision is agreed but the objectives may benefit from some alterations to fit with policies. Other NDPs will be used for guidance.
Cedric suggested we should match objectives to policy headings and then take one policy each to write a draft.

	For objectives	Guide for Name of Policy	
Policy 1	Obj 1, part of obj 5 & obj 6	Community, Facilities, Health and Wellbeing	RH
Policy 2	Obj 2	Environment	JU
Policy 3	Obj 3 & 4	Connectivity, broadband, traffic	JC
Policy 4	Part of obj 5	Heritage, local character	CC
Policy 5	Obj 7	Housing	DH
Policy 6	New obj	Economy, business	CC

Policy writing allocated as above. Then email around by 28th August if possible to be discussed at the next meeting.

5. AOB: Cedric noted that in November 2017 the Parish Council resolved that the NDP group would meet bi-monthly before council meetings, but that has not worked out every time. We are meeting monthly after council meetings. Noted that NDP meetings are advertised on the NDP website.
6. Date of next meeting: Suggest 4th September 2018 (to fit with council resolution) instead of planned 11th and see who can be there.

Meeting closed at 6pm.