

Sandon Neighbourhood Plan - Meeting of steering group

Parish Council Office Tuesday 5th December 5pm

Minutes

1. Present - Pat, Jan, Pam, Jane, Dee, Cedric, Rosie. No apologies.
2. Minutes of last meeting – agreed with minor amendments.
3. Matters arising – Dee and Judy attended RCCE networking meeting, Met other NP groups at different stages of development. Pam will go to next meeting 13th December at Margaretting. Some discussion following no response to Topics article. Whether to go on with questionnaire which will take quite some effort. Agreed NP requires a questionnaire to get views of community. NP has legal status whereas design statement does not. Reminder that NP must follow Local Plan for number of proposed houses but NP can determine where they will go. Query how Chelmsford council deal with NP from neighbouring villages which put forward opposing views. We will ask Jenny Robinson. So...agreed to press on with a questionnaire.
4. Apologies from Jenny Robinson, Chelmsford Council. She has offered to come to the next meeting in January. Item postponed. Jane and Judy will arrange a meeting ASAP before next NP meeting if possible. Jan will email them some issues for discussion. Judy to invite Jenny to January 9th NP meeting.
5. Questionnaire – We looked at Tarrington NP questionnaire and decided it seemed very suitable for Sandon with some adaptations. Judy to prepare Sandon version. To be sent round to committee via email and draft to be approved at 9th January meeting ready for printing ASAP after that. Judy will prepare Ted to arrange date with printer for quick turn around. Delivery to be during the week of 15th January by the committee. Return date to be 31st January. Returns by electronic version, paper copy to local addresses (to be agreed)
6. Ideas for possible DVD – Judy showed Richard Cecil's short film made with mobile phone for different purpose. Agreed leave £1500 version for now and try the cheaper option. Richard and Judy C, Jane and Richard Mbonye to action this. Judy to ask Ted to apply for smaller amount of funding for hall hire, catering and stationery and printing.
7. Date of next meeting – Tuesday 9th January 2018 at 5pm

Meeting ended at 6.15pm